

THE FALLS CITY LIBRARY & ARTS CENTER

1400 STONE STREET

FALLS CITY, NEBRASKA 68355

April 3, 2024

A meeting of the Library Board of the City of Falls City, Nebraska, was held at the Falls City Library & Arts Center 1400 Stone Street, in said City on the 3rd of April, 2024, at 4:00 P.M. Present were: Board Members: McNeely, Harris, Heckenlively, Oliver, Allgood, recording secretary Librarian McCann, Mayor Harkendorff and City Administrator Nussbaum. Absent: None. Notice of the meeting was given in advance thereof by posting in three public places, the designated method for posting as shown by the Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to the President and Library Board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

AGENDA

A motion was made by Allgood and seconded by McNeely to approve the agenda for April 3, 2024 meeting. Roll was called on this motion and the members voted as follows: “YEA” Allgood, Harris, McNeely Heckenlively, Oliver. “NAY” None. Motion carried. Absent: None.

MINUTES

A motion was made by Harris and seconded by McNeely to approve the March 6th minutes. Roll was called on this motion and the members voted as follows: “YEA” Allgood, Harris, McNeely Heckenlively, Oliver. “NAY” None. Motion carried. Absent: None.

CLAIMS & REVENUE

The March claims and revenues were reviewed and a motion was made by Oliver and seconded by Allgood for approval. Roll was called on this motion and the members voted as follows: “YEA” Allgood, Harris, McNeely Heckenlively, Oliver. “NAY” None. Motion carried. Absent: None.

SECURITY SYSTEM SCHEDULE/ IT CONSULTANT

City Administrator Nussbaum and Building Maintenance Inspector Blake Buckminster met with Control Services to tour library and receive bid for new security system. The security updates have been completed by Brad Griffin as of August 2023. Brad Griffin

has been contacted multiple times to fix IT issues with no response. There is no set turn around time for Griffin to complete work according to Administrator Nussbaum.

USED BOOK SALE

A list of 158 items was reviewed and a motion was made by Allgood and seconded by Harris to remove these items and sell with proceeds to the Grant Fund. Roll was called on this motion and the members voted as follows: “YEA” Allgood, Harris, McNeely Heckenlively, Oliver . “NAY” None. Motion carried. Absent: None.

LIBRARY OPERATIONS

Recommendation to maintain the current schedule: Monday, Tuesday, Wednesday, 9:00 A.M. to 6:00P.M. Thursdays 9:00 A.M – 6:30P.M. Friday 9:00 A.M.-5:30P.M. At this time this schedule meets the needs of patrons use for computers and programs and meetings. Attendance has increased recently with Tuesdays being the busiest day. Discussion was held on Saturday hours. Mayor Harkendorff would like Saturday hours. Librarian McCann will meet with Administrator Nussbaum about hiring a part-time person to help cover additional hours. A part-time person must be hired for Saturday hours to be feasible.

BUILDING MAINTENANCE

Librarian McCann is not to coordinate any repairs directly with vendors, Buckminster is person of contact, per City Administrator Nussbaum. Nussbaum has signed and returned a proposal of \$15,636 to Control Services to repair the Condenser Unit that has not worked the last two years. Control Services installed a new compressor March 28th and will be back mid-April to start installing new software and start the new compressor. Nastase Contracting, Inc. out of Omaha, NE did a roof inspection March 28th, have not heard back from them. Other items on the maintenance list are cement sidewalks, steps, ramps, curbs, and exterior brick repairs.

LIBRARIAN’S REPORT

Monthly statistics, monthly handout

Continuing education report, **attached.**

Sinking Fund Balance: \$44,754

Grant Fund Balance: \$39,719 (not updated)

Stalder Gallery: “Crossing the Line International Exhibition” Selection of prints for UNK. April 5th-27th

Tuesday After school program. Baby/Toddler storytime on Wednesdays @ 11am and 5:15PM. Teen after school Thursday @ 3:30. Preschool storytime on Thursdays at 5:30PM.

Adult Craft Day – April 8, 2024 @ 10:30am and 4:30PM

National Library Week April 7th -13th

Tuesday, April 9, Chamber Coffee @ 10AM, Pollinator Ecologist from Nebraska Game & Parks @ 3:30

Youth Excellence Grant storytime totes are ready. Open House Thursday, April 11, 5PM-6:15

Tuesday, April 19 @ 3:30 a herpetologist from Nebraska Game and Parks will be here to teach us about the kinds of reptiles and amphibians we may find in our area.

Earth Day Celebration at Stanton Lake on Sunday, April 21st.

Kids Fishing Clinic with Nebraska Walleye Association scheduled May 25 at Stanton Lake.

Children’s Librarian Jayme Coonce is working on planning the Summer Reading Program, starting in June.

The next meeting of the Board: Wednesday, May 1, 2024 @ 4 P.M.

ADJOURNMENT

A motion was made by Allgood and seconded by McNeely to adjourn the meeting. Roll was called on this motion and the members voted as follows: “YEA” Allgood, Harris, McNeely, Heckenlively, Oliver . “NAY” None. Motion carried. Absent: None.

MEETING ADJOURNED

I the undersigned Library Director for the City of Falls City, Nebraska, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the President and the Library Board on April 3, 2024, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually current and available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media

requesting notification concerning meetings of said body were provided in advance notification of the time and place of said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Allie McCann, Librarian

Tim Heckenlively, President